



Swimming Pool/Spa, Water Feature Building Permit Guide

Clark County Department of Development Services

**BUILDING DIVISION &
PERMIT APPLICATION CENTER**
4701 W. Russell Road
Las Vegas, NV 89118
(702) 455-3000

LAUGHLIN BUILDING SERVICES
Regional Government Center
101 Civic Way
Laughlin, NV 89029
(702) 298-2436

OVERTON BUILDING SERVICES
Clark County Community Services
320 N. Moapa Valley Blvd.
Overton, NV 89040
(702) 397-8087

www.ClarkCountyNV.gov/depts/development_services/

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Part I. General Information

Most residential pool permits will be an over-the-counter review and permits are often obtained on the first visit.

Part II. Applicant's Responsibility

- ☐ Completed Residential Pool/Spa Permit Application (for the pool/spa itself and plumbing).
- ☐ Completed Residential Pool/Spa Permit Application (for the electrical components, if required) to be applied for by the appropriate licensed C-2 electrical contractor.

- ☐ Commercial Applications are required for non-residential pools/spas/water features.

Note: Only 1 application is required if an owner/builder is applying for residential pool/spa. 2 separate applications are required if requested by an A-10 licensed contractor (with a Clark County business license), or for all commercial pool/spa/water feature applications.

Part III. Applicable Codes

Current adopted version of the Southern Nevada Pool Code.

Part IV. Submittal Package

Prior to permit issuance, sanitation or septic approval is required.

Part V. Plan Contents

- ☐ Plot plan which includes the following items:
 - North arrow.
 - Location(s), type of material, and height of access barriers.
 - Property lines and all known utility and/or other easements.
 - Site drainage.
 - Location and specifications of pool/spa/water feature equipment (including heating, circulating, filtering, and water-handling equipment).

- Location and specifications of decking, pool stairs, steps, ladders, recessed treads, handrails/handholds, seats, and lighting.
 - Location of all glazing within the prescribed distance from the pool deck area and how the glazing safety requirements will be resolved.
 - Dimensions, materials, and method of construction.
 - Wind sensors for water features.
 - Area of pool/spa/water feature with property line setback.
 - Area and width of deck.
 - All existing structures on the same property or parcel within twenty feet of any portion of the proposed pool, spa, or water feature.
 - Location and distance from any septic system components, leach field, and lines.
- ☐ Structural plan*** prepared by a Nevada-registered professional civil or structural engineer which includes: (All sets must be stamped and signed by the registered engineer.)
- Soil bearing capacity and fill characteristics.
 - Reinforcing steel placement, steel diameter, steel specifications, and steel strength.
 - Concrete specifications and strength.
- ☐ If pool/spa is pre-manufactured, provide make, model number, and manufacturer's installation instructions. Provide an Evaluation Services approval # for pools and IAPMO # for spas.

*****AN APPROVED STANDARD PLAN MAY BE USED
BUT ONLY BY A LICENSED CONTRACTOR*****

Note: A geotechnical investigation report, prepared by a licensed Nevada engineer, will be required for those projects within a special geologic consideration zone as identified by the Clark County Soil Guidelines Map.

Part VI. Other Information

- ☐ ADDITIONAL PERMITS MAY BE REQUIRED (to be applied for by the appropriately licensed contractor or by the owner/builder.
- Fence/Block Wall
 - Gas Line(s)
- ☐ PLAN PREPARATION
- Construction design plans and supporting documents must be prepared, signed, and stamped by a Nevada-registered architect or professional engineer (as applicable for the discipline involved). A residential designer may submit design plans for single family or multi-family (maximum 4-plex) structures as authorized by the Nevada Revised Statutes (NRS 623). Each sheet of plans must be stamped, signed, and dated by the design professional. The cover sheets of each discipline require a wet-stamp with an original signature of the design professional. The following exceptions are applicable provided that the stated conditions are met:

A contractor licensed under the provisions of the Nevada Revised Statutes (NRS 624) may prepare and submit his own plans provided that the plans are signed by the contractor and meet the conditions specified in the Nevada Revised Statutes (623).

As allowed under an exception to the Nevada Revised Statutes (NRS 623), owner/builders may prepare and submit their own plans for their private residential use. In order to utilize this exemption, the applicant will be required to title the plans without reference to being prepared by a party other than the property owner who is building or overseeing the building activities.

□ AGENCY APPROVAL

- If property is on sewer system, you must provide the Clark County Water Reclamation Receipt prior to permit issuance.
- If property is on septic system, the plans must be stamped by the Clark County Health District prior to permit issuance.
- If the pool/spa is for public use, or if the public water feature is for full or partial human submersion, all plans of water treatment, filtration and recirculation devices and hydraulic lines and systems must be approved by the Health District prior to requesting a permit application.

Department of Development Services - Locations & Services

BUILDING DIVISION & PERMIT APPLICATION CENTER 4701 W. Russell Road Las Vegas, NV 89118	<ul style="list-style-type: none"> On-Site Building Plan Submittals All "Walk-Through" Plan Review / Permitting Functions Residential Tract Submittal / Permitting All Sub-Trade (Electrical, Plumbing & Mechanical) Permitting All Zoning Plan Review / Addressing Building Inspection Scheduling Functions Records 	<ul style="list-style-type: none"> Temporary Certificate of Occupancy Submittals Building Inspection Penalty Fee Payment Building Inspections Building Inspector Inquiries Amusement / Transportation Systems – Operation Certificates Approved Fabricators Quality Assurance Agency Listing
LAUGHLIN OFFICE Regional Government Center 101 Civic Way Laughlin, NV 89029 (702) 298-2436	<ul style="list-style-type: none"> Application and Plan Submittal Plan Review / Permit Issue Sub Permit Issue Building Inspection Services 	
OVERTON OFFICE 320 North Moapa Valley Boulevard Overton, NV 89040 (702) 397-8089	<ul style="list-style-type: none"> Application and Plan Submittal Plan Review / Permit Issue Sub Permit Issue Building Inspection Services 	

Automated Phone System

(702) 455-3000

- Option 1:** Inspection Scheduling/Inquiries, Building Code Complaints, Speak With Field Services Staff, TCO/COO Information
- Option 2:** Check Plan Review Status, Civil Engineering Questions, State Contractor Licensing Requirements
- Option 3:** General Permit & Building Code Questions, Speak With Building Plans Examination, QAA Information
- Option 4:** Zoning Plans Examination, Land Use, Addressing, School Zoning Information
- Option 5:** Schedule Off-site Inspections, Speak With Public Works, Development Review Services, FEMA and Mapping Questions
- Option 6:** Information on Obtaining Records & Speak With Records Office Staff
- Option 7:** Speak With Zoning, Building Plans Examination, Development Review Division & Administrative Management Staff
- Option 8:** Hours of Operation, Office Locations, Web Information, Technical Help Related to Our Website

Other Clark County Departments/Divisions/Districts

Air Quality & Environmental Management	500 S. Grand Central Parkway, Las Vegas	(702) 455-5941
Public Works, Development Review Services	500 S. Grand Central Parkway, Las Vegas	(702) 455-4600
Current Planning Division	500 S. Grand Central Parkway, Las Vegas	(702) 455-4314
Fire Department	575 E. Flamingo Road, Las Vegas	(702) 455-7316
Las Vegas Valley Water District	1001 S. Valley View Boulevard, Las Vegas	(702) 870-2011
Southern Nevada Health District	625 Shadow Lane, Las Vegas	(702) 759-1000
Water Reclamation District	5857 E. Flamingo Road, Las Vegas	(702) 434-6600

State of Nevada

Division of Water Resources	400 Shadow Lane, Suite 200, Las Vegas	(702) 486-2770
Nevada State Contractors Board	2310 Corporate Circle, Suite 200, Henderson	(702) 486-1100

Utilities

Nevada Power	6226 W. Sahara Avenue, Las Vegas	(702) 367-5000
Southwest Gas	4300 W. Tropicana Avenue, Las Vegas	(702) 365-1555

TT/TDD: Relay Nevada toll-free (800) 326-6868

www.ClarkCountyNV.gov